



**Mississippi  
Nurses Foundation**  
*Nurses Touch Lives*

2009

We appreciate your interest in becoming a **Provider** of continuing education in nursing through the Mississippi Nurses Foundation. The enclosed information outlines the CE approval system and the criteria for approval. The Foundation uses the American Nurses Credentialing Center (ANCC) Commission on Accreditation criteria in the review process.

The Approver Unit reviews applications the first Tuesday of each month. Application submission deadline is 45 days prior to the presentation date of the educational activity. Applications not meeting the 45-day requirement must submit a \$45.00 late fee with the application. The final deadline for application submission is ten (10) days prior to the meeting dates of the Approver Unit. Applications will not be reviewed if received after this deadline. (See enclosed Deadline Dates.) Dr. Susan Hart, Foundation CE Consultant, works with the Approver Unit and applicants in the approval process.

The application fee schedule is enclosed. The selected fee entitles each Provider to publicize any approved educational activity in the CE Calendar of the Mississippi Nurses Association's publication, *The Mississippi RN* at no additional cost. Applications must be approved prior to publication deadlines.

The application evaluation checklist is used by our Approver Unit to review all applications. Please use this checklist to review your own application and to be sure everything is included before it is submitted. Also, please note #2 on the application under Guidelines and Instructions: the SIGNED original and one (1) copy of the application must be submitted.

The Mississippi Nurses Foundation trusts that your agency will become a Provider of continuing education for registered nurses in Mississippi. Please feel free to call if you have questions.

Sincerely,

Susan D. Hart, PhD, RN  
CE Consultant